

# Country Fair at Keiller Park – Rex Allen Days

*Friday, September 30<sup>th</sup> thru Sunday, October 2<sup>nd</sup>*

www.rexalldays.org for additional information

**PLEASE JOIN US** in Willcox, Arizona for great rides, entertainment, large array of fun-loving Willcox folks (along with thousands of their neighbors and guests.) There will be a Carnival, Live Entertainment, and more!

**Vendor Set Up: You MUST have a confirmed space # BEFORE you set up**  
**Friday between 2pm and 5pm**  
**Saturday between 7am and 9am**

Contact: Park Committee Chair: Nicole Zupan at [park@rexalldays.org](mailto:park@rexalldays.org) or 520-312-9332

**Checks or Money Orders should be made payable to Rex Allen Days, Inc.**  
*Payments can be made online at [rexalldays.org/vendors.shtml](http://rexalldays.org/vendors.shtml)*

**PLEASE SEND THIS FORM WITH YOUR FEE(S) TO:**  
**Keiller Park, c/o Rex Allen Days, Inc, PO Box 429 Willcox, AZ 85644**  
 by **SEPT. 19th, 2022** OR email form to [park@rexalldays.org](mailto:park@rexalldays.org) and pay  
 by credit card at [www.rexalldays.org](http://www.rexalldays.org)

**Please print** - Business Name: \_\_\_\_\_

Owner Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City, State: \_\_\_\_\_

Zip: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Notice: as of 2015 the Fair will commence being a juried event, see additional park rules below.**

**List of merchandise you plan to sell:** \_\_\_\_\_

**SET-UP TIMES (Select One): Fri 2PM - 5PM  Sat 7AM- 9AM**

**GATES WILL BE LOCKED AT ALL OTHER TIMES**

PLEASE CIRCLE TYPE OF BUSINESS	TENT OR TRAILER	SPACE FEE *PER 10x10 SPACE	ELECTRICITY (include Amps needed) Circle YES OR NO	NEED WATER?	TOTAL PAID
Food Vendor	SIZE (ft)	<b>\$165*</b>	YES + \$25 NO \$ 0	110 or 220 / Amps	
Commercial	SIZE (ft)	<b>\$65*</b>	YES + \$25 NO \$ 0	110 or 220 / Amps	
Special Arrangement	SIZE (ft)	<b>\$TBD</b>	YES + TBD NO \$ 0	110 or 220 / Amps	

**Rex Allen Days Inc. Park Activities Release from Liability**

I, \_\_\_\_\_, of \_\_\_\_\_  
 for and in consideration of the use of Willcox Municipal property, do, for myself and my heirs, executors, and assigns demise and release and forever discharge the City of Willcox, Cochise County, Arizona hereafter referred to as "City" and Rex Allen Days, Inc., hereafter referred to as "Corporation" and their successors of and from all manner of action and actions, cause or causes of action, suits, debts and sums of money, dues, or now have against the City and or Corporation by reasons of any cause of thing whatever, whether in contract or tort. **Security:** Security will be on site but will not be provided for individual booths. If you leave your merchandise overnight at the festival site, you will be doing so at your own risk

**LIABILITY INDEMNITY:** Vendor covenants to protect, defend, hold harmless and indemnify the Rex Allen Days Inc Country Fair and Carnival, and the City of Willcox located in Arizona, its directors, officers, agents, employees and members, from and against any and all expenses, claims, actions, liabilities, attorney's fee, damages and losses of any kind whatsoever, actual or alleged, resulting from or connected with the participation as a vendor at the Rex Allen Days Inc Country Fair and Carnival (RAD). The Rex Allen Days Inc Country Fair and Carnival, nor the City of Willcox shall not be liable for any loss or damage to any merchandise or personal property in or about the vendor's booth space, regardless of the cause of such loss or damage. The Physical address of the event is 500 N Bisbee Ave, Willcox, AZ 85643.

Entered into this \_\_\_\_\_ day of \_\_\_\_\_

Signature

## Rex Allen Days Vendor – SUPPLEMENT checklist

**Please check one of the following and return with Vendor Application:**

City of Willcox business permit:

- I understand that I am responsible to file my transaction privilege with the state and report all sales at this event, then remit the tax due.
- I understand I will be expected to contact the City of Willcox at 520 384-4271 and arrange to purchase my own business license for the weekend. The Keiller Park Staff will come to see a copy of my acquired license upon set-up in the park.

Cochise County Health Dept. permit:

- **I am a food vender, and I have a permit and will display onsite OR I don't currently have a Cochise County Health Permit, and understand I am responsible for contacting the county and acquiring a permit.** The current County application states the application and fees for the Health Department is to be submitted 2 weeks prior to the date of the event. This allows for proper staffing and the ability to call the vendors with any questions.

**501(c) Information:**

- I am a non-profit organization or am just giving out information and am exempt from taxes.

Please explain your purpose or provide your 501-C3 status and tax ID # here: \_\_\_\_\_

Additional park vendor acknowledgements, please check that you have read and understand:

This is a juried event; pictures of setup have been emailed to [park@rexalldays.org](mailto:park@rexalldays.org) or are otherwise included with application. Not including pictures will not preclude a vendor from participating, however, those submitting pictures will be given priority over those who have not.

Vendors are expected to be open during all times the park is open. No vendor shall breakdown their booth/etc while guests are in the park. Allowable hours: vendors may breakdown and leave between 10pm and midnight. Vendors open on Sunday shall not breakdown their areas until the park has closed at 2pm.

Vendors are expected to keep your areas clean, and to use the dumpsters, not park trash cans, to deposit garbage. An additional \$150.00 will be added to the following year's fee for those vendors not following this rule.

**Vendor Reference page \*locations and areas may change**  
 – RAD park committee reserves the final location determination base on availability.



**FOR YOUR INFORMATION**

- Keiller Park is located on Bisbee Ave. 3 blocks south of Exit 340 on the east side of Interstate-10.
- Overnight RV camping is allowed, but there are not hookups.
- We have scheduled arrival and set-up times. Please choose a SET-UP time on application.
- Gates will be kept locked if you need to use your vehicle for transportation - park outside the fence.
- Good restroom facilities are available in the park.
- Hotels, restaurants, and shopping are in walking distance, **book rooms early.**
- Vehicles are only allowed in certain areas of the Park. Do **not** drive on the walking path. **City Workers will chase you.**
- Please unload at the nearest gate, and cart items into the park, if at all possible.
- **Please email Nicole Zupan at [park@rexalldays.org](mailto:park@rexalldays.org) with questions.**
- We may have ice for sale at the park, please check with Nicole to verify this.
- Electricity and water are available throughout the park, bring extension and garden hoses as needed.
- **No exclusive rights to sell items are Implied**, but we will take care to not book too many of one item. **Contact Nicole if you have exclusivity requests.**
- Carnival location is in the middle parking lot to the west.
- Please use alternative hold downs, **and if you use stakes notify park staff before** you drive them in, irrigation lines in-ground.
- **FOOD VENDORS: If you do not have a Cochise County permit** Please call Cochise County Health Dept. 520-432-9400 and/or fill out the form and return with required fee.

**Thank you and see you in October!!!**